



U.S. Department of Transportation
Federal Motor Carrier Safety Administration

**URS Webinar: “Easy steps to complete a biennial update
(and what happens if you don’t)”**

Online Industry Webinar Briefing

February 19 and 26, 2014

The FMCSA National Training Center (NTC) is pleased to announce this Unified Registration System (URS) webinar, which was previously publicized in December. It follows the webinar given in October 2013, which provided attendees with background information on the upcoming URS requirements, and new and enhanced enforcement provisions.

The purpose of the upcoming webinar is to provide Industry members awareness on the implementation of an enforcement provision in the URS—the automatic deactivation of a carrier’s USDOT Number for failure to complete its biennial update of registration information when due.

The webinar will:

- Briefly go over the URS provisions;
- Provide step-by-step instructions on how to complete biennial updates with corresponding screenshots;
- Give examples of warning and non-compliance messages that carriers will receive if they do not complete the biennial update;
- Discuss steps carriers should take if their USDOT Number registration is deactivated;
- Discuss popular myths associated with URS; and
- Provide a high-level URS IT development timeline.

The webinar will be delivered 4 times in February.

Target Audience: Members of the motor carrier industry

Please contact Kirse Kelly (kirse.kelly@dot.gov or 703-235-1324) or Susan Sturgeon (susan.sturgeon.ctr@dot.gov or 703-235-1344) if you have any questions about the webinars or the registration process.

We look forward to your participation!

The NTC Webinar Team

Please see registration information on the next page.

URS Webinar: “Easy steps to complete a biennial update (and what happens if you don’t)” *Registration Information*

To register, please click on one of the links below.

If you have not participated in an NTC webinar before, you will need to create a new username and password. If you have registered and participated in NTC webinars in the past, you will probably have created both. Your username is your email address; if you do not remember your password, there is a link (“Forgot password?”) provided for you to create a new one.

(Important notes on this below—PLEASE SCROLL DOWN AND READ.)

Wednesday, February 19, 2014, 10 a.m.–11:30 a.m., Eastern Time

<https://connectdot.connectsolutions.com/URSSStepsI1/event/registration.html>

Wednesday, February 19, 2014, 2 p.m.–3:30 p.m., Eastern Time

<https://connectdot.connectsolutions.com/URSSStepsI2/event/registration.html>

Wednesday, February 26, 2014, 11 a.m.–12:30 p.m., Eastern Time

<https://connectdot.connectsolutions.com/URSSStepsI3/event/registration.html>

Wednesday, February 26, 2014, 4 p.m.–5:30 p.m., Eastern Time

<https://connectdot.connectsolutions.com/URSSStepsI4/event/registration.html>

IMPORTANT NOTES regarding registration issues:

1. Please answer all questions. If questions are left blank, registrants get an error message.
 2. If you provide your email on the “Forgot password?” page and do not receive a password within an hour, please contact ntchost@dot.gov, with **your first and last name, email address and phone number**. We will confirm that you are in the system and, if so, make sure that you are sent a link to reset your password.
 3. You may need to scroll down in your Web browser to see the entire form and the “Submit” button below the form. You must hit the “Submit” button in order to register.
-

For any general questions regarding these webinars, contact Kirse Kelly (kirse.kelly@dot.gov or 703-235-1324) or Susan Sturgeon (susan.sturgeon.ctr@dot.gov or 703-235-1344).

****The FMCSA National Training Center is committed to providing equal access to this training for all participants. Closed captioning is provided for all webinars. If you need any other alternative formats or services, please contact one of the people above with your request by close of business no later than 1 week prior to each event.**