



# **Standardized MCSAP Quarterly Performance Report**

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# Quarterly Reports

## Agenda

- Current Requirements
- Rationale for Standardizing
- Implementation Schedule
- OMB Reporting Principles
- MCSAP Proposed Format



# Current Requirements

## 49 CFR Part 18.40 – 18.44

Focus on program quality and include quantifiable performance measurements

## Existing FMCSA Grant Agreements

“Submit to FMCSA quarterly reports covering the progress of the project, describing results and impacts of the project ...”

## 49 CFR Part 350.301(h)

Submit to FMCSA all required reports in connection with CVSP and other conditions

# Goals for Standardizing QRs

- Comply with forthcoming OMB requirements
- Improve efficiency by adopting the same general format
  - Make it easier for (most) States
  - Make it easier for Divisions to review
- Automate some aspects of reporting (ie, data)
  - Grants Solutions.gov
- Improve state compliance with current grant regulatory Requirements.



# Implementation Schedule

- Jun 2009** – Initial “concept” draft was vetted to FMCSA Field (Service Centers/Divisions)
- Jul 2009** – Consider/add SPS Comments
- Aug 2009** – Vet revised draft to States (via Divisions)
- Sep 2009** – Incorporate State Comments
- Oct 1, 2009** – Implement Standardized Quarterly Report for FY2010
- Jan 30, 2010** – Grantees will submit FY2009 and FY2010 1<sup>st</sup> Quarterly Performance Report



# OMB Reporting Principles

1. Use OMB approved cover sheet [SF-PPR](#)
2. Applicability:
  - Both formula and discretionary grant funds
  - Report back at the objective-goals level
  - initiate beginning of FY2010
  - final/annual report is NOT the last quarter report



# MCSAP Proposed Format

## SF-PPR Attachments:

- SF-269
- Data Dashboard or alternative (i.e., Safetynet)
- Select the appropriate Quarterly report corresponding to the grant program:
  1. MCSAP Formula Grant Quarterly Report
    - Basic and Incentive Grant Program
  2. MCSAP Discretionary Grant Quarterly Report
    - New Entrant and High Priority Grant Programs

**NOTE:** Has to work for the Field & States!

# MCSAP Formula Grant Quarterly Report

- **Executive Summary**

*1st Quarter Summary: Oct 1 – Dec 31*

- **State-specific CMV Safety Program Objectives**

*CMV Safety Crash Reduction*

*CMV Safety Improvement*

*CMV HM Transportation Safety*

*Passenger Transportation Safety*

*CMV Safety Data Quality*

- **National Program Elements**

*Driver/Vehicle Inspection*

*Traffic Enforcement with Inspection*

*Traffic Enforcement without Inspection*

*Compliance Review*

*Education & Outreach*

*Data Collection*



# MCSAP Formula Grant Quarterly Report

## Executive Summary

“This section must summarize trends, and consider progress towards State-specific objectives. Its purpose is to evaluate the State’s overall CMV safety program’s success in reducing the incidence of large truck and bus fatalities and crashes. It must also include a high-level description of the safety or performance challenges/problems encountered and how those have been addressed during the reporting period.”

→ ***1<sup>ST</sup> QUARTER REPORT SUMMARY***



# MCSAP Formula Grant Quarterly Report

## State-specific CMV Safety Program Objectives

“The State shall briefly describe the objective and the measure/data it used to monitor and evaluate the effectiveness of each strategy and activity in achieving each performance objective, in narrative form, and will provide quantitative progress toward meeting it. Supporting tables can be added at the State’s discretion. This template provides five sample objectives that can be customized.”



# MCSAP Formula Grant Quarterly Report

## National Program Element

“This section must address each of the five mandatory national program element described in 49 CFR Part 350.109. The State must briefly describe the objective and the measure/data it used to monitor and evaluate the effectiveness of each strategy and activity in achieving each performance objective, in narrative form, and must provide quantitative progress toward meeting it. Supporting tables can be added at the State’s discretion.”



# MCSAP Discretionary Grant Quarterly Report

- Executive Summary
- Program Objectives and Progress
- Implementation Strategies or Activities and Progress

# MCSAP Discretionary Grant Quarterly Report

## Executive Summary

“The Grantee shall briefly describe the scope and purpose of the project, and this period’s progress towards meeting the project’s stated goals and/or objectives as identified in the project’s application proposal.

It must address the question: how has this project contributed to reducing the incidence of large truck and bus fatalities and crashes?

It must also include a high-level description of the safety or performance challenges/problems encountered and how those have been addressed during the reporting period.”



# MCSAP Discretionary Grant Quarterly Report

## Program Objectives

“The Grantee shall briefly describe the project’s objective(s) in narrative form, followed by progress towards achieving that objective during this reporting period. The program objective should: be a clearly defined, measurable safety improvement; describe the expected outcome/result of the project’s strategies and activities, and; include a date by which the outcome is expected. If the project includes more than one program objective, list each one separately, as in the example shown below. Supporting tables can be added at the Grantee’s discretion.”

### Objective # 1:

*Progress during this reporting period:*



# MCSAP Discretionary Grant Quarterly Report

## Implementation Strategies and Activities

“The Grantee shall briefly describe the proposal’s strategies and related activities, followed by progress towards implementing each strategy and/or completing each activity during this reporting period.

The description must include what measurements or data are being used to evaluate the effectiveness of each strategy and activity. It must also define milestones and document the data sources to be used for evaluation, which serves as justification for any adjustments to the original proposal.

List each strategy or activity separately, as in the example shown below. Supporting tables can be added at the Grantee’s discretion.”

**Strategy/Activity # 1:**

***Progress during this reporting period:***

# Analysis & Information Online

Federal Motor Carrier Safety Administration

- Home
- SafeStat
- FMCSA Tools
- Crash Statistics
- Data Quality
- Program Measures
- NAFTA Stats

State Awards

- Overview
- [-] MCSAP Leadership Awards
  - Overview
  - Awards Data
- [+] St Safety Data Dashboard
- St Safety Factsheet
- CVSP Toolkit
- 2009 MCSAP Conference

## Leadership Awards

The tables below show the data behind eight of the MCSAP Leadership Awards given at this year's conference. Additionally, an [accompanying spreadsheet](#) contains all of the detailed data used to identify the awardees.

<i>Summary of MCSAP Leadership Awards</i>	
	<b>Award Score</b>
Award Measure 1 - Data Quality Level	<b>98.4%</b>
Award Measure 2 - Data Quality Improvement	<b>2.80</b>
Award Measure 3 - Traffic Enforcement Level	<b>1.020</b>
Award Measure 4 - Traffic Enforcement Improvement	<b>0.070</b>
Award Measure 5 - State vs. National Fatality Rate	<b>1.148</b>
Award Measure 6 - State vs. National Fatality Rate Improvement	<b>0.022</b>
Award Measure 7 - State-Performed Compliance Reviews	<b>0.00446%</b>
Award Measure 8 - State-Performed Compliance Reviews Improvement	<b>-0.00247%</b>

### State Compliance Reviews

	FY 2007	FY 2008	FY 2009 to Date
State-Performed Compliance Reviews (CRs)	187	121	21
Basic MCSAP Funding	\$2,696,925	\$2,712,379	N/A
<b>Award Measure 7: State Performed Compliance Reviews to MCSAP Funding</b>	0.00693%	<b>0.00446%</b>	N/A
<b>Award Measure 8: State Performed Compliance Reviews Improvement*</b>	N/A	<b>0.00247%</b>	N/A

[See Detailed Award Criteria](#)

\* Reflects the increase (or decrease) in the State-performed CR Rate from one fiscal year to the previous fiscal year.

### State Roadside Inspections (*Future Award Measure*)

	FY 2007	FY 2008	FY 2009 to Date
Total Number Of Roadside Inspections	51,431	51,100	11,005
Number Of Level 3 Inspections	22,560	24,537	5,640
<b>Future Award Measure: Proportion Of Level 3 Inspections*</b>	43.86	48.02	51.25

\* FY 2009 emphasis area. Calculated by dividing the number of Level 3 inspections by the total number of roadside inspections. States are expected to meet or exceed the national average of 30%.

### State New Entrant Safety Audits (*Future Award Measure*)

	FY 2007	FY 2008	FY 2009 to Date
Total No. Of State-Performed Interstate New Entrant Audits	549	318	123
No. Of Newly Registered Interstate New Entrant In State	861	1,058	251
<b>Future Award Measure: Newly Registered New-Entrant Audit Rate*</b>	63.76	30.06	49

\* Total number of audits performed as a percentage of all newly registered new-entrant audits.



# Standardized Quarterly Reports

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