



State Programs Guidance Update – Policy Memos

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State Programs Policy Memos

Agenda

- Background
- Recently-Issued SP policy memos
- Forthcoming SP policy memos
 - A few notes on important SP memos
- Q&A



State Programs Policy Memos

- SP** Reference to “State Programs”
- 02** Reference to “Fiscal Year of Issuance”
- 002** Reference to Sequential # Assigned at Issuance
- CE** Reference to Two Letter Category Code



State Programs Policy Memos

- GF *Good Faith Effort*
- HM *Hazardous Materials*
- FI *Fiscal Issues*
- SA *Safety Mgmt Audits*
- PR *Program Review*
- GA *Grant Agreement*
- RR *Reporting Requirement*
- RC *Regulatory Criteria*
- SN *SafetyNet*
- IN *Inspections*
- FU *Funding*
- CE *Cost Eligibility*
- GE *General*



U.S. Department
of Transportation

Federal Motor Carrier
Safety Administration

Memorandum

SP-02-001-CE

Subject: Cost Eligibility for MCSAP Overtime

Date: DEC 12 2001

From: *J. P. Hartman*
Chief, State Programs Division
Motor Carrier Safety Programs

Reply to
Attn. of: MC-ESS

To: Division Administrators
State Directors

The FMCSA is responsible for administering the Motor Carrier Safety Assistance Program (MCSAP) to ensure the uniform adoption and consistent enforcement of commercial vehicle safety and hazardous material transportation regulations. Over the years, MCSAP has grown and evolved into a mature multi-faceted performance-based commercial vehicle highway transportation safety program with new and expanded program authorities, resources and personnel. As a result, we have received numerous and diverse inquiries concerning the eligibility of overtime expenditures in the performance of program-related activities.

The issue of cost eligibility for overtime expenditures has been one of continuous inquiry by State MCSAP grant recipients. This is evident by the fact that eight State program policy reference guidelines on the issue of overtime-cost eligibility have been issued since the inception of the program: SP-85-002-CE, SP-85-016-CE, SP-85-021-CE, SP-86-004-CE, SP-86-006-CE, SP-86-012-CE, SP-86-018-CE, and SP-87-009-CE. In general, the historical issue surrounding overtime centered on whether or not the overtime activity was incidental to the performance of an activity or a planned program effort.

We recognize that today our program is expanding with new initiatives and activities, yet grant recipients are facing static levels in staffing and program resources. This combination has hindered many States' ability to increase staffing to deliver new or additional activities in their MCSAP. More recently, the events of September 11th have necessitated that we look for expanded commercial vehicle driver inspections, to ensure the safety and security of our National CMV Transportation System.

In view of the aforementioned issues related to the MCSAP and an evaluation of our policies, we are issuing this policy in an effort to grant greater flexibility to our State grant recipients, while maintaining consistency and uniformity within our MCSAP. This

State Programs Policy Memos

Recently Issued SP Policy Memos

FY2006-FY2007

- High Priority Funding Policy (SP-07-002-FU)
- EDMS (SP-07-003 GE)
- CVISN Cost Eligibility (SP-07-004-CE)

State Programs Policy Memos

Recently Issued SP Policy Memos

FY2008-FY2009

- New Entrant Cost Eligibility (SP-08-001-CE)
- Use of UCR Revenue (SP-08-003-GE)
- Updating ISS Data (SP-09-001-GE)

State Programs Policy Memos

Forthcoming SP Policy Memos

- Update to Overtime Memo (SP-02-001-CE)
- Update to Traffic Enforcement (SP-07-001-CE)
- Rollover Memo (SP-06-005-FU) - *RETIRED*
- Technical Corrections - Part 350 (New)
 - Part 350.213 (k) - CVSP Budget Summary Table
- Eligibility TSA Corporate Security Reviews (New)

State Programs Policy Memos

For more information please contact:

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